

# DELAWARE VALLEY UNIVERSITY

## Application to Open/Add to Ram Dollars Account

For the convenience of students, parents, and staff, the University offers an optional prepaid Ram Dollars account. Your University ID card will be coded with the deposits that you add to this account. You may then use your ID like a debit card to make purchases at the DelVal Bookstore, Pub, L.S. Bean Coffee Shop, Levin Dining Hall, and Market at DelVal. Funds cannot be withdrawn from this account, but any unused funds in excess of \$10 will be refunded to the ID cardholder upon separation from the University. See *Frequently Asked Questions* on the reverse side of this application for more details. Before signing this application, review the separate *Terms and Conditions* document.

**To open a new account:** New accounts may be opened in the Office of the Bursar on the second floor of Lasker Hall, by mail, or through eAccounts. The minimum required payment to open a new account is \$25.

**To add a deposit to an existing account:** You may add to your Ram Dollars account in the Office of the Bursar, by mail, through eAccounts, or by calling us at 215.489.2376 with credit or debit card information.

For payment instructions, see "How do I open a Ram Dollars Account or add more Ram Dollars to my existing account?" on the reverse side of this application.

<b>SECTION ONE: Indicate whether you are opening a new account or adding to an existing account.</b>	
<input type="checkbox"/> I would like to open a new Ram Dollars account. (Minimum deposit is \$25.)	
<input type="checkbox"/> I would like to add funds to my existing Ram Dollars account.	
<b>SECTION TWO: Indicate the amount of your deposit by checking the appropriate box.</b>	
<input type="checkbox"/> \$ 25.00 <input type="checkbox"/> \$ 100.00 <input type="checkbox"/> \$ 300.00 <input type="checkbox"/> \$ 500.00 <input type="checkbox"/> \$ 700.00	
<input type="checkbox"/> \$ 50.00 <input type="checkbox"/> \$ 200.00 <input type="checkbox"/> \$ 400.00 <input type="checkbox"/> \$ 600.00 <input type="checkbox"/> Other (specify amount): \$	
<b>SECTION THREE: Select your method of payment by checking the appropriate box.</b>	
<input type="checkbox"/> Personal Check: Make payable to Delaware Valley University and include student ID # and "Ram Dollars."	
<input type="checkbox"/> Credit or Debit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover	
<input type="checkbox"/> Cash <i>Office Use Only:</i> <input type="checkbox"/> Credit Balance <input type="checkbox"/> VA Chapter 33 <input type="checkbox"/> VA Chapter 31	
<b>SECTION FOUR: Sign and date the agreement.</b>	
I have read the separate Ram Dollars Terms and Conditions document. I understand and agree to abide by all Terms and Conditions of the Ram Dollars program.	
<b>Cardholder (Student or Staff) Name:</b> _____	<b>ID #:</b> _____
<b>Cardholder Signature:</b> _____	<b>Date:</b> ____ / ____ / ____
<b>Parent Signature:</b> _____	<b>Date:</b> ____ / ____ / ____
<i>(Required if student is under 18 years of age)</i>	

To pay in person or by mail, **RETURN YOUR SIGNED FORM AND PAYMENT TO THE OFFICE OF THE BURSAR**, Delaware Valley University, 2<sup>nd</sup> Floor Lasker Hall, 700 E. Butler Ave., Doylestown, PA 18901.

**Report a lost ID card immediately to the Office of Public Safety and Security at 215.489.2315.**

## RAM DOLLARS: Frequently Asked Questions

**What are Ram Dollars?** Ram Dollars are similar to a prepaid debit card and are a convenient substitute for cash when you make purchases at eligible locations on the DelVal campus.

**How and where do I use my Ram Dollars?** Your Delaware Valley University ID card is activated with your initial deposit and is updated when additional deposits are made to your Ram Dollars account. Swipe your ID card for transactions in the DelVal Bookstore, Pub, L.S. Bean Coffee Shop, Levin Dining Hall, and Market at DelVal.

### **What are the differences between Flex Dollars and Ram Dollars?**

- Flex Dollars may be included with a purchased meal plan. Ram Dollars are not included with any meal plan and are purchased separately.
- Flex Dollars expire at the end of each term. Ram Dollars never expire.
- Flex Dollars can only be used in the Pub and Levin Dining Hall. Ram Dollars can be used in the DelVal Bookstore, Pub, L.S. Bean Coffee Shop, Levin Dining Hall, and Market at DelVal.

**When do Ram Dollars expire?** Ram Dollars never expire. Your Ram Dollars will transfer from term to term until you separate from the University.

**What if I leave the University before I use all of my Ram Dollars?** Any unused funds in excess of \$10 are refunded when a student graduates or withdraws or when a University staff member separates from the University.

**Can funds be withdrawn from a Ram Dollars account?** No. When you purchase Ram Dollars, they remain in your account until used, or until you separate from the University.

### **Is there a fee for Ram Dollars?**

- When you separate from the University, a one-time administrative fee of up to \$10 will be charged for release of remaining funds.
- If your card is lost or stolen, there is a \$20 replacement fee.
- If you purchase RAM dollars with a personal check and the check is returned by the bank, a \$50 fee will be charged to your student account.

### **How are refunds processed?**

- **Students:** The unused balance, less the \$10 administrative fee, is credited to your student account. If you have a valid eRefund account at the time of release of the funds, you will receive an eRefund. Otherwise, any credit balance remaining on your student account will be refunded by check and mailed to the last known address.
- **Staff:** The unused balance, less a \$10 administrative fee, is refunded by check and mailed to the last known address.

**How do I open a Ram Dollars account or add more Ram Dollars to my existing account?** The *Application to Open/Add to Ram Dollars Account* is available in the Office of the Bursar, on the Bursar webpage, and on myDelVal. Please review the separate Terms and Conditions document before signing the application or making a payment through eAccounts.

- **Pay in person:** Bring your application and payment to the Office of the Bursar on the second floor of Lasker Hall. You may purchase Ram Dollars in our office with cash, check, money order, or debit or credit card.
- **Pay by mail:** Mail your form and a check to Delaware Valley University, Office of the Bursar, 700 E. Butler Avenue, Doylestown, PA 18901. Make the check payable to Delaware Valley University and include your student ID number and "Ram Dollars" on it.
- **Pay online through eAccounts:** Log in to eAccounts with your DelVal student User ID and password. Guests can make deposits using the student's last name and 6-digit student ID number. Access to eAccounts is found on the Office of the Bursar webpage and myDelVal.
- **Pay by phone:** For existing accounts only, call us at 215.489.2376 with credit or debit card information. New accounts cannot be opened over the phone.

**Can I purchase Ram Dollars with my financial aid?** If your financial aid exceeds your student account balance and you have not already received your refund, you may purchase Ram Dollars up to the amount of the excess aid for use in the University bookstore. We suggest that you pre-price your books and purchase only the amount required.

**If you have additional questions:** Contact the Office of the Bursar at 215.489.2376 or [bursar@delval.edu](mailto:bursar@delval.edu).