



Faculty:
 Donna S. Kochis, Chairperson
 David C. Whelan

The curriculum in Criminal Justice Administration is an interdisciplinary career program offering socio-psychological, business management, and administration preparation for students planning to enter the field of criminal justice in the American legal system. The program offers professional preparation through the study of criminal justice, sociology, psychology, business management, liberal arts and the science of investigation.

The curriculum prepares the student through specialized courses with the necessary knowledge of the subject field and the professional skills and state-of-the-art techniques required for a successful career. The curriculum integrates theory and practice for the development of the individual along with sound philosophical insights for understanding society and the ideals of the American system of justice.

Additionally, the curriculum offers to practicing criminal justice personnel opportunities for continued professional growth to assist in the educational growth and development of the communities served by the college. The DVC program fosters the advancement of knowledge and professionalism in the American legal system.

The curriculum helps to prepare the individual for management careers in law enforcement, corrections, probation and parole, security, and other aspects of the judicial system. It also serves as a preparation for students considering graduate or law school.

The total number of credits required for graduation with a degree in Criminal Justice Administration is 126 plus 4 credits earned for successful completion of the Employment Program.

Recommended Course Sequence

Freshman Year

First Semester

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Hours</u>
EN 1101	English I or		
EN 1111	Advanced English I	3	(3-0)
LA 2012	Intro to Sociology	3	(3-0)
MP 1102	College Algebra or		
MP 1203	Elementary Functions	3	(3-0)
BA 1009	Introduction to Business	3	(3-0)
CJ 1009	Introduction to Criminal Justice	3	(3-0)
PE 1109	Physical Education I	1	(1-0)
		16	

Second Semester

IT 1011	Information Technology Concepts	1.5	(1.5-0)
IT 1012	Computer Applications	1.5	(1.5-0)
EN 1201	English II or		
EN 1211	Advanced English II	3	(3-0)
LA 2036	Intro to Psychology	3	(3-0)
CJ 2015	American Police	3	(3-0)
LA 2040	Modern History of Western Societies	3	(3-0)
PE 1209	Physical Education II	1	(1-0)
		16	

Employment Program

CJ 2370	Employment Program	1-2	
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Sophomore Year

First Semester

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Hours</u>
CJ 2124	Criminology	3	(3-0)
LA 2005	Speech	3	(3-0)
BY 1115	Natural Science I	3	(3-0)
MP 1203	Elementary Functions or		
MP 1204	Calculus I	3-4	(3 or 4-0)
LA 4014	Abnormal Psychology	3	(3-0)
		15-16	

Second Semester

EN 2028	Intro to Literature	3	(3-0)
BY 1216	Natural Science II or		
CH 1001	Chemistry Fundamentals	3-4	(3-0 or 3-3)
CJ 3120	Penology or CJA Elective	3	(3-0)
LA 3034	Adolescent Psychology Elective	3	(3-0)
		15-16	

Employment Program

CJ 2370 Employment Program 1-2

Junior Year

First Semester

Course No.	Course Title	Credits	Hours
BA 2225	Accounting Fundamentals	3	(3-0)
BA 2008	Macroeconomics	3	(3-0)
BA 2161	Business Law I	3	(3-0)
LA 3032	American History and Government Since 1933	3	(3-0)
CJ 3120	Penology or CJA Elective	3	(3-0)
	Elective	3	
		18	

Second Semester

BA 2261	Business Law II	3	(3-0)
BA 3027	Human Resource Management	3	(3-0)
CJ 3210	Criminal Procedure	3	(3-0)
LA 4228	The American Family	3	(3-0)
	CJA Elective	3	(3-0)
		15	

Employment Program

CJ 2370 Employment Program 1-2

Senior Year

First Semester

Course No.	Course Title	Credits	Hours
BA 3229	Organizational Behavior	3	(3-0)
LA 1060	Introduction to the Arts	3	(3-0)
LA 4037	Non-Western Societies	3	(3-0)
LA 4038	Cultural Enrichment	1	
CJ 4240	Senior Seminar or CJA Elective	3	(3-0)
	Elective	3	
		16	

Second Semester

LA 4224	Cultural Minorities	3	(3-0)
CJ 3250	Criminal Justice Administration, Management, and Planning	3	(3-0)
CJ 4240	Senior Seminar or CJA Elective	3	(3-0)
	Elective	3	(3-0)
	CJA Elective	3	(3-0)
		15	

Course Descriptions

CJ 1009 Introduction to Criminal Justice

An introductory course on the theory and practice of the criminal justice system, including law enforcement, corrections, and the courts. The course presents concepts, principles and models used in the criminal justice system. Career opportunities in Criminal Justice are discussed. 3 hours Lecture and Discussion—3 credits

CJ 2015 American Police

The function of police, both historically and in a contemporary context, will be examined in regard to their function, their interaction with the public, as well as from individual and group police attitudes and practices. 3 hours Lecture and Discussion - 3 credits

CJ 2124 Criminology

This course utilizes criminological theory to provide the basis for examination of the nature of crime and deviance through presentations of factors that condition criminal and delinquent behavior, legal and social penalties, parole and probation, criminal justice and treatment. 3 hours Lecture and Discussion—3 credits

CJ 2225 Juvenile Delinquency

This course explores the factors that condition juvenile delinquency, treatment of delinquency, the development of current public and private correctional facilities and community-based treatment, with emphasis on the juvenile justice system. 3 hours Lecture and Discussion—3 credits

CJ 2230 Women, Crime, and the Criminal Justice System

A theoretical and practical perspective will be applied to help the student examine the relationship between women, crime, and the criminal justice system with emphasis on the three major areas of: women as offenders, victims, and professionals. 3 hours Lecture and Discussion - 3 credits

CJ 3120 Penology

This course provides an analysis and evaluation of contemporary correctional systems along with an historical overview of corrections. Topics include: theories of punishment, recent developments and research concerning the correctional institution and correctional treatment and counseling. 3 hours Lecture and Discussion—3 credits

CJ 3140 Probation, Parole, and Community Corrections

Probation as a judicial process and parole as an executive function are examined. Innovative and progressive practices in federal, state and municipal systems are explored so that the student has working knowledge of the theory and practice in such community-based programs as work-release, half-way houses and contract program planning. The criminal's attitude toward society and the rehabilitative process are studied. 3 hours Lecture and Discussion—3 credits

CJ 3145 The Court Process

This course presents the rules of evidence particularly important in law enforcement at the court/trial level including such issues as the arresting of suspects, the searching of premises and persons, the interrogation of suspects, and the use of force as related to admissibility in court. 3 hours Lecture and Discussion - 3 credits

CJ 3150 Criminal Law

The substantive law relating to crimes is studied through an examination of the Pennsylvania Criminal Code and general principles of common and constitutional law.
3 hours Lecture and Discussion—3 credits

CJ 3210 Criminal Procedure

This course will examine the many aspects of criminal procedure that are regulated by the U.S. Constitution, particularly the Bill of Rights, with emphasis on federal constitutional criminal procedure. Recent Supreme Court decisions are evaluated.
3 hours Lecture and Discussion—3 credits

CJ 3240 Organized and White Collar Crime

An historical survey of organized and white collar crime in America up through contemporary developments. The course will include examination of illegal and unethical activities of people, businesses, and government whose acknowledged purpose is legitimate enterprise along with system responses to organized crime, remedial practices and control.
3 hours Lecture and Discussion—3 credits

***CJ 3250 Criminal Justice Administration,
Management, and Planning***

The basic concepts of police, court, and correctional management, administration, planning, budgeting, coordination, and personnel effectiveness are examined. Interrelationships of roles and the impacts of role players in these systems are analyzed. Interface with the community is reviewed in detail.
3 hours Lecture and Discussion—3 credits

CJ 4220 Criminalistics

The scientific aspects of the investigation of crimes are the focus of this course. The major emphasis is placed upon the collection, analysis, preservation and processing of evidence. Advanced work is undertaken concerning criminal investigation utilizing fingerprints, genetic fingerprinting, firearms, hair, fibers, blood tools, paint and other potential clues.
3 hours Lecture and Discussion—3 credits

***CJ 4240 Senior Seminar: Research Methods
in Criminal Justice Administration***

Utilizing the research methods and techniques employed in the criminal justice field, students examine current issues in criminal justice. Required: senior standing.
3 hours Discussion and Analysis—3 credits

Employment Program***CJ 2370 Employment Program***

Each student in Criminal Justice Administration is required to spend 24 weeks (960 hours) in approved jobs related to the student's major. Registration for each Employment Program must occur prior to the beginning of a relevant experience. Registration materials are available from Career Services, located in Segal Hall.
24 weeks of On-the-Job Training—4 credits