

Career & Life Education

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Employment

The primary goals of the Office of Career & Life Education (OC&LE) are to help students develop the skills and abilities necessary to identify their career path and to assist them with obtaining employment both on and off-campus, during their tenure as students. Key program components include: career planning/counseling; employment and internship referrals; administration of the College's Employment Program; provision of career and graduate/professional school resources in the Career Center; delivery of workshops, seminars, colloquia and other special events throughout the year.

OC&LE provides assistance to students in the areas of self-assessment, career exploration, and career decision making. Services are offered through individual consultations, career information presentations, several technology-based assessment instruments, and graduate/professional school advising. The staff assists students in numerous ways to strengthen their job search skills and acquire employment. The Office maintains listings online of current full-time, part-time and summer job openings, as well as internship opportunities.

A keystone of the Delaware Valley College educational experience, and one of the most unique

requirements for graduation from DVC is the completion of the Employment Program. All bachelor's degree candidates must complete a 500 hour (4 credits) applied learning experience in work that directly relates to the major field of study. Exceptions may apply to some programs. The Office of Career & Life Education administers this program in conjunction with the Department Chairs/Program Directors. Students are supported in their efforts through orientation seminars and job search strategies workshops, past approved site listings on file, and job leads for potential sites. Please consult the OC&LE for complete information.

OC&LE offers several special programs/events throughout the academic year, including an annual Career Day each spring, which is attended by 140 recruiters from various businesses and industries. At Career Day, students have the opportunity to discuss job possibilities with prospective employers and obtain valuable career information from company representatives. Other special programs include: practice interviewing; shadowing experiences; resume and cover letter workshops, and the Professional Development Seminar.

OC&LE strives to enable students to identify their goals and empowers them to successfully manage their post graduate transitions. The programs and resources offered reflect the Office's motto: ***To supply students with the tools for tomorrow.***