

Admissions, Expenses, Financial Aid

Admissions Requirements - General

Candidates for admission to the freshman class must be graduates or anticipating graduation from an approved secondary school or preparatory school or have earned their GED (Graduate Equivalent Diploma). Families involved in home study programs are urged to contact the Director of Admissions for further information. Criteria used when making an admission decision are the student's transcript of academic work, rank in class, the SAT or ACT, letters of recommendation, and Admissions essay.

Applicants for admission who have completed secondary school Advanced Placement Courses are encouraged to take the appropriate examinations administered by the College Entrance Examination Board. Students with an advanced placement score of "3" or better will receive credit for an appropriate introductory course or free elective credit.

Incoming freshmen with college credit should notify the Admissions Office upon enrollment. The College also grants academic credit for satisfactory performance on a number of specific subject examinations that are part of the College Level Examination Program (CLEP) and the Defense Activity for Nontraditional Education Support (DANTES) program, both of which are administered by the Educational Testing Service, Princeton, NJ 08541. The College is officially designated as a CLEP Testing Site for DVC students. Details on the College's policy regarding CLEP may be obtained from the Continuing Education Department at 215-489-4848.

The admissions application should be submitted as early as possible in the senior year, preferably by the end of the first marking period.

Admissions Procedures - Freshmen

1. Applicants are encouraged to submit an online application, which is free of charge. Completed paper applications should be sent with a \$35 check or money order, a non-refundable application fee.
2. Submit official high school transcript, including current grades and senior coursework.
3. Have SAT or ACT scores sent to the Admissions Office, either through the high school transcript or the College Board. Our code numbers are SAT-2510 and ACT-3551.
4. A personal interview is recommended for all applicants. Arrangements may be made with the Admissions Office by phone at 215-489-2211, or 800-2-DELVAL.
5. Admissions decisions are made on a rolling basis, continuing until full enrollment is reached. Early applications are encouraged.
6. Within thirty days of fulfillment of all requirements as stated above, the Admissions Committee will evaluate applicant credentials and will inform the applicant of its decision.

Admissions Procedures - Transfer Applicants

1. Submit an online application, which is free of charge. Completed paper applications should be sent with a \$50 check or money order, a non-refundable application fee.
2. Forward official transcripts of all recent college work and a high school transcript or copy of their GED.
3. Credits will be transferred only for those courses which are appropriate to the selected curriculum. (For more information see index for transfer credit policy.)

4. Veterans and Active Military should submit a copy of form DD-214. If presently serving in the military, the applicant must submit a letter of reference from the commanding officer.

Choices

Barbara Murphy Grimes, Coordinator

The College admits a limited number of students whose motivation to complete the College's programs is high but whose previous scholastic performance indicates a need for strengthening in an area of the College's entrance requirements. These selected students are admitted through the Choices Program. A mandatory requirement of the program is to successfully complete ED 0016, Learning Strategies, during the first semester. Choices Seminar is required for those students who need additional academic support.

Where scholastic deficiencies in quantitative or communicative skills exist, students may be required to enroll in: ED 0015, College Reading, EN 0012, English Essentials and/or MP 0010, Basic Mathematics. Students must pass these courses before going on in English or Mathematics.

To further aid the student's progress at Delaware Valley College, the Coordinator of the Choices Program closely monitors each student. At the end of the first semester, the student's record is evaluated. The Choices Coordinator and the student develop a schedule designed to facilitate academic success. In order to qualify for graduation, a student admitted under these provisions may require more than eight semesters of study.

Subjects Required for Admission

The requirements for admission cover 15 units of secondary school work. A unit represents a year's work in a subject at a secondary school.

The following preparation is required for all applicants. However, additional units in science and mathematics are desirable. Applicants whose preparation differs from the following outline are encouraged to confer with the Director of Admissions.

Minimum Unit Recommendations

English	3 units
*Science	
Biology	1 unit
Chemistry	1 unit
Mathematics	
Algebra I	1 unit
Algebra II	1 unit
Social Studies	2 units
**Additional	6 units
Total	15 units

* *Business Administration, Computer Information Systems Management, Criminal Justice Administration or English majors and students applying for the Equine Science program need only one unit of science. They may take any one of the following: Biology, Chemistry or Physics.*

** *It is recommended that all students accumulate as many units in advanced science and advanced mathematics as they can. Additional units may also be obtained in social science, foreign languages and other subjects.*

Expenses for the College Year

The major charges for the 2008-2009 Academic Year are: tuition and fees of \$26,328 to \$26,778 and \$26,128 to \$26,578 for commuter students; room fee of \$4,308, and a board fee ranging from \$4,754 for 14 meals per week to \$5,194 for 20 meals per week. Meals not used during a given week will be forfeited at the end of that week. The board plan is controlled by a debit card which allows a variety of meal plans and cash options (flex dollars). Flex dollars must be used by the end of the academic year or they will be forfeited. When classes are in session, the Dining Hall is open at scheduled hours to serve breakfast, lunch and dinner from Monday through Friday; a continental breakfast, brunch and dinner on Saturday; and, brunch and dinner on Sunday. The Food Court is an additional option for students to use their meal plans. Students can eat at either the Dining Hall or Food Court. Hours at both locations are adjusted during holiday and semester breaks. All resident students are required to take advantage of one of the four meal plans offered.

You may pay your tuition, fees, room and board in person or by mail with cash, personal check or money order. Should you wish to pay by American Express®, Discover®, MasterCard®, PIN-less debit cards with the MasterCard® logo, and electronic checks you may only do so through the College WebAdvisor at www.delval.edu. Credit card payments for tuition and fees cannot be made by mail, in person, or over the telephone.

Upon acceptance, new students must pay a non-refundable \$200 matriculation fee. New students who will be living on campus must also pay a non-refundable \$200 room reservation fee.

Returning Students

Returning commuter students must pay a non-refundable \$200 advance registration fee. Returning resident students must also pay a non-refundable \$200 advance room reservation fee.

Advance Payment Fee Notices are mailed in February and payment is due within 30 days. No student will be allowed to register unless accounts are clear of all indebtedness to the College, and the advance payment fee is received by the College

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Bursar. It is the responsibility of each student to pay charges as listed below. A late fee of \$200 will be charged to accounts after the semester due date.

In the event of any financial default, the College shall have the right to employ a collection agency and/or any other legal means to collect sums due. Students will be required to pay all collection costs, including legal fees, and interest.

Other expenses include a contingency deposit of \$150 that is required of all full-time students as a guarantee for final payment of damage to or loss of college property, residence hall damages, unpaid telephone charges, library and parking fines, or similar penalties imposed by the college. As damage or loss occurs it will be charged and due to the student account. Upon graduation or withdrawal from the college, students will receive a refund of the contingency deposit not used for final charges.

Diplomas and transcripts will not be issued until a student has made satisfactory settlement of his or her accounts. Charges are payable as follows:

Due on or before
July 31, 2008 Dec. 15, 2008

Tuition	\$12,364	\$12,364
Student Activity Fee	\$100	\$100
Technology Fee		
Commuter	\$200	\$200
Resident	\$300	\$300
Room	\$2,154	\$2,154
Board		
14 meals per week	\$2,377	\$2,377
20 meals per week	\$2,597	\$2,597
Equine Fee (for Equine Studies students only)	\$1,000	\$1,000
Experiential Learning Fee	\$250	\$250
Facilities Improvement Initiative		
Freshmen	\$375	\$375
Sophomores	\$250	\$250
Juniors/Seniors	\$150	\$150



Additional fees will be charged for freshmen and transfer students, laboratory work, and for field trips required for certain courses.

Students registering for more than 19 credits in a semester will be charged \$681 per credit over the 19 credit load. No one may register for 21 or more credits in a semester without written permission from the Vice President for Academic Affairs.

All resident students and athletes who are either full-time or part-time students are required to carry health insurance. The college offers a health insurance plan for those students who are not otherwise covered. Students who are required to provide proof of insurance and do not comply will automatically be enrolled in a health insurance plan at their own expense.

Books, supplies and equipment may be purchased at the Bookstore operated by the college.

Refund Policy

1. FEES are not refundable.
2. TUITION, ROOM and BOARD are fully or partially refundable ONLY when a student officially withdraws from the college. Refunds for withdrawal will be prorated based on the number of days the student was in attendance at the college.
3. NO REFUNDS will be processed for withdrawal once 60% of the semester (approximately 9 weeks) has been completed.

Tuition refunds are processed by the Bursar's and Financial Aid Offices. A withdrawing student will be charged a \$350 Administrative Fee. A resident student who breaks his/her Housing Contract after the beginning of the academic year by moving off campus with or without approval will be charged a \$600 Housing Contract Cancellation fee. If a student breaks the Contract prior to the beginning of the Fall Semester, the student will lose the \$200 deposit paid before room selection.

Continuing Education

Tuition is \$419 per credit for students taking courses in the Evening and Weekend Colleges. Part-time students wishing to take day courses may do so at a rate of \$681 per credit. Students enrolled through the Evening College who enroll in 12 or more credits in a semester, will be charged \$681 per credit for all credits taken regardless of time frame (day or evening). Day students with special permission to enroll in a Weekend College course will be charged \$681 per credit in addition to day tuition, except during Weekend Term 4 when Summer tuition rates will be charged and a maximum of 3 credits may be taken.

The Lab/Computer Fee for lab courses and certain computer courses (marked by an "*" in the schedule) is \$80 per lab and a technology fee of \$14 per course.

Refund Policy for Continuing Education

If a CE student withdraws from a course, refunds are calculated from the date the student notifies the Registrar's Office. Ceasing to attend a class is not an official withdrawal. Tuition paid for a cancelled course is refunded in full. All other refunds, minus a \$50 processing fee, will be made according to the following schedule:

- Dropping courses before the official start date or first week of the term: 100% refund.
- Dropping courses during the second week of the term: 50% refund.
- No refund if withdrawing from courses after the second week of the term.

The refund policy for Summer Sessions and other Continuing Education programs are published in the appropriate bulletins. Please contact the Office of Continuing Education for details about these programs. In all cases, a \$50 nonrefundable processing fee is assessed to the student's account. Questions regarding a tuition refund should be directed to the Bursar's Office.

Financial Aid

Student Financial Aid

The college participates with the federal government in the Federal Pell Grant Program, Federal Supplemental Educational Opportunity Grant Program, Federal Perkins Loan Program, Federal Work Study Program, Academic Competitiveness Grant Program, the National Science and Mathematics Access to Retain Talent Program, and the Teacher Education Assistance for College and Higher Education Grant Program.

Pell Grants are awarded to students with demonstrated financial need. Pell grants currently range from \$890 to \$4,731 per academic year.

The Supplemental Educational Opportunity Grant (FSEOG) is awarded to students who qualify for Federal Pell Grants and would be unable to enter or remain in an institution of higher education without such assistance. Renewal is available if the applicant can demonstrate continued financial need in succeeding years.

The Perkins Loan Program is aggregate in nature and allows a student to borrow up to \$20,000 for an undergraduate program of no more than five years'

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duration. The act provides that a borrower shall repay the loan at 5% per annum simple interest on the unpaid balance over a period beginning nine months after the date on which he or she ceases to pursue at least a half-time course at an institution of higher education and ending ten years after such date.

The Work Study Program was established to expand part-time employment in order to pursue courses of study at eligible institutions. Students will receive biweekly checks.

The Academic Competitiveness Grant Program (ACG) is a federal grant awarded to full time, first or second year Pell eligible U.S. Citizens in a two or four year degree program. Students must also meet specific academic requirements which includes completion of a rigorous high school program, defined by the Higher Education Reconciliation Act of 2005 (HERA). A second year ACG also includes a cumulative grade point average requirement of a 3.0.

The National Science and Mathematics Access to Retain Talent Program (National SMART) is a federal grant awarded to third or fourth year Pell eligible U.S. citizens enrolled in an approved undergraduate academic program as defined by the Higher Education Reconciliation Act of 2005 (HERA). Students must also have a cumulative grade point average of 3.0 or above.

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program was established under the College Cost Reduction and Access Act (CCRAA), to benefit current and prospective teachers. This is a federal grant designed to assist students who plan on becoming a teacher and meet specific requirements.

Scholarships

Each year Delaware Valley College awards a number of different scholarships are based on high school academic performance and are renewable each year provided the recipient maintains high academic and citizenship standards.

Delaware Valley College is committed to working with you and your family to make private higher education as affordable as possible. Most students

enrolling at Delaware Valley College receive financial assistance; in fact, 98% of this year's entering class received financial assistance. Delaware Valley College invests more than \$4 million each year in its scholarship and grant programs for incoming students.

Below are examples of available awards Delaware Valley College offers to academically qualified students.

Presidential Scholarship: \$9,000 - \$13,000

Faculty Scholarship: \$8,000 - \$12,000

Board of Trustee Scholarship: \$6,500 - \$10,500

Challenge Grant: \$7,500

Grants awarded by the college are based on demonstrated need and the prospect of the student meeting the standards of academic performance of the college and contributing positively to the college community. Renewals are contingent upon continued financial need and the maintenance of satisfactory academic and citizenship standards.

Additional Sources of Financial Aid

There are also other major sources of financial assistance which are administered outside the Student Financial Aid Office of the college and are awarded under procedures established by each program or agency. Since each has its own procedures of application, the student should contact each agency directly. The major sources available to Delaware Valley College students are the State Scholarship Assistance Programs, Federal Stafford Loan Programs (subsidized and unsubsidized), and the Federal PLUS Loan Program. Information regarding application procedures can be obtained through either the high school counselor's office or by writing directly to the DVC Financial Aid Office.

Students who are eligible to collect Education Benefits through the Veterans Administration (veterans, dependents of veterans, or active military) should contact the Certifying Official for Veterans Affairs at 215-489-2475.

Monthly payment plans are available through TuitionPay. Details are available from the Accounts Receivable Office, 215-489-2376.