

Delaware Valley College

ORIENTATION

General Information

- 2nd Floor of Lasker Hall
- Central Office for collection and management of all academic records
- Registration
- Transcript requests
- Attendance verification-health,dental and auto
- Class schedules
- Student biographic information
 - Change of address
 - Change of major
 - Name change
- Taking courses off campus

Communication

- DVC email
- Website
- WebAdvisor

FERPA – Family Educational Rights and Privacy Act of 1974

- Student retains privacy rights with entrance into college
- FERPA Waiver
 - Must complete in-person at Registrar's Office

FERPA -Directory Information

- Data that may be released without a waiver
 - Student biographic information
 - Dates of attendance
 - Degrees conferred
- Students may prevent disclosure of directory information

AP Credits or College Credits

- AP credits will be sent to our office late June
- College Credits
 - An official transcript must be sent to the Registrar's Office

Verification

- Dental, Health and Auto Insurance
- Must be requested EVERY semester
- Can be requested over the phone

WebAdvisor

- Allows students to view
 - Grades
 - Transcripts
 - Schedules
 - Evaluations (Degree Audit)
 - Registering for Classes (starting second semester)
 - Adding & Dropping classes (starting second semester)

Registration

- Students will NOT get a schedule today
- Students are registered by major
 - Foster learning communities
- Schedules are mailed out the week of August 4th

Academic Progress

- Academic Administration reviews all student progress at the end of each semester
- To ensure a path toward graduation
- Standards published in College Catalog
 - Probation
 - Non-degree
 - Dismissal

Dates to Remember

- Dates are very important. We strictly adhere to them
 - **August 25** – Day classes begin
 - **September 1** – No classes (Labor Day)
 - **Through September 5** – Add/drop period
 - **October 13** – midterm grades complete
 - Available on WebAdvisor
 - **October 31** – Last day to drop with a “W”
 - **November 13** – freshman registration for Spring 2008 opens
 - **December 5** – last day of classes
 - **December 8-13** – Final exams

Academic Calendar

- Located on our website
- Click on the Registrar link
- Click on Academic Calendar link

Questions

