EMPLOYMENT PROGRAM FINAL REQUIREMENTS

HORTICULTURE
(BS.HRSC.CC, BS.HRSC, BS.HRSC.HC, BS.HRSC.PS, BS.HRSC.SC)

The following outline should be used as a guide in writing the final evaluation report for your total job experience. Prepare a separate outline for each job.

OUTLINE

1. Name and location of business (address, phone number)
   a. Owner, manager, supervisor
   b. What is the nature of the business?
   c. Describe the management organization.
   d. Where/how did you fit in?
   e. Describe your typical daily work routine.

2. Equipment
   a. Describe operation of equipment/instruments.
   b. How functional was the equipment?
   c. Describe special techniques that you learned.

3. Personal
   a. Describe your title and role in the management of the business.
   b. How well was the business managed?
   c. How well did the people work together?
   d. How would you change things and why?

4. Overall evaluation
   a. Evaluate the success of the business.
   b. Offer some suggestions about the overall operation.
   c. What did you learn and how valuable was this experience?
   d. Compare how the business was operated to the information that you learned in class.
   e. Did your college courses apply to this work experience. How?
   f. Indicate how your career goals may have been influenced by this experience.