Approved volunteer hours will be accepted if they are registered in the usual manner. Up to twenty-five percent (25%) of the required hours may be earned in the student’s declared minor.

The following guidelines should be adhered to when preparing the final report and will apply to each employer during that period.

FARM EMPLOYMENT

A. List name, location, and description of farm.
   1. Owner, manager
   2. Desirability of location as a farm enterprise.
   3. Provide map of the farm layout with notations: fields, acreage, structures, streams, roads, fences, etc.

B. Agronomy
   1. Soil type, geology, soil and water conservation, “sustainable agriculture” practices, etc.
   2. Rotation system(s), types of crops produced.
   3. Measures taken to maintain soil fertility and control pests/diseases.
   4. List of farm equipment in use.

C. Livestock (as possible) - Breeds, numbers, purposes, sources of feedstuffs, etc.

D. Cash Crop Operation - Primary markets for products.

E. Summary
   1. Owner/operator goals in the farm enterprise.
   2. Personal observations, commendable practices, suggested corrective measures (with justifications).

Note: A full-time work week is 40 hours of employment. Overtime (over 40 hours, but not more than 60 hours in one week) may be documented.