Instructors:
Steve DeBroux, PhD
  **Office Hours:** (Feldman 120, 215-489-2332)  [Steven.DeBroux@delval.edu](mailto:Steven.DeBroux@delval.edu)
  Mon. 1:40-2:55; Tues. 9:25-10:40; Wed. 10:50-12; Thurs. 9:25-10:40
Douglas Linde, PhD
  **Office Hours:** (Feldman 116, 215-489-2260)  [Douglas.Linde@delval.edu](mailto:Douglas.Linde@delval.edu)
  M 11:00-12:00 & 1:30-3:00, W 12:15-1:30, TH 9:30-10:40 and 1:30-3:00

**Institutional Outcomes:**
Outcomes for this course are underlined.
Work ethics, Foundational skills, Interpersonal skills, Organizational/Leadership skills, Critical thinking/Problem solving skills, Informational/Computer literacy, Physical/Workplace attributes, Science/Environmental awareness, Cultural/Social literacy

**NRBM Outcomes:**
Critical thinking, Effective communication, Creative problem-solving & synthesis skills, Computer/info. literacy, Plant science & ecological awareness, Ethical values, Land stewardship, Ability to work in a team, Global consciousness

**Course Competencies:**
Upon completion of this course, students will be able to:
1. Develop, organize, and deliver a professional presentation
2. Better understand current Crop, Turf, and Environmental Science topics, internships, and careers

  (or goto Dr. DeBroux or Dr. Linde Faculty pages at the Agronomy Dept site)

**Audience Requirements:** (all students not making a presentation this semester)
Grading will be based on attendance and presentation summaries

Required attendance
- Each student must sign-in for attendance at each seminar
- Only excused absences from the VP of Academic Affairs or Athletics will be accepted
- 1 missed class = final grade lowered by ½ letter grade (5%)
- 2 missed classes = final grade lowered by 1 full letter grade (10%)
- 3 or more missed classes = FA Failure due to Absence
  NOTE: Student may only petition Registrar for absence due to illness > 3 consecutive days

Submit 4 summaries for 4 seminar presentations  (4 x 30 pts each = 120 pts)
- 2 summaries are due by March 9 and 2 summaries are due by April 27
- Summaries must be of presentations you attended
- Summary must
  - Be typed & double-spaced (5 pts)
  - Be 100-200 words in length (5)
  - Include presenter’s full name and title (5)
  - Summarize the presentation (5)
  - Be written using complete sentences (5)
  - Be free of spelling and grammatical errors (5)
  - Late submissions will lose 1 letter grade for every business day late
  - Academic dishonesty: 1st offense = Zero on assignment. 2nd offense = fail course.

**Speaker Requirements:**
Sign-up for a time slot on first day of class
Submit topic by second class (Feb 1) {Topic cannot only cover basic info taught in classes}
Submit presentation outline at least 2 weeks before giving presentation
Grading will be based on the attached Grade Sheet
Advice: Have a back-up plan in case you have technical difficulties. Give yourself enough time (days) so that you can solve any technical difficulties (burning, saving, etc.) The show must go on!
### Speaker Evaluation and Grade Sheet

**Speaker Name __________________**

<table>
<thead>
<tr>
<th>Evaluator: ___________________</th>
<th>Possible Points</th>
<th>Earned Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outline submitted to instructors at least 1 week before presentation</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Material was presented at a technical level suitable for the audience</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Speaker was well-prepared and organized</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Gained audience attention at beginning</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Previewed the body of speech at beginning</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Presentation had a logical organization</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>A clear conclusion or summary was given at end</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>

**Visual Aids**

| Visual aids were clear & easy to read and understand | 10 |   |
| Visual aids were free of spelling/grammatical errors | 5 |   |
| Visual aids had a consistent color scheme and style | 5 |   |
| Every visual aid had a purpose | 5 |   |

**Delivery**

| Presentation lasted 20-25 minutes | 30 |   |
| Professional appearance, language, and behavior | 5 |   |
| Adequate eye contact with audience (NOT reading from notes) | 10 |   |

**Total** 150

**Non-graded feedback**

- Delivery was spontaneous and enthusiastic
- Appropriate speech rate
- Speech was clear
- Any annoying mannerisms